

City of West Lafayette, Indiana  
Board of Public Works and Safety  
MINUTES

OCTOBER 20, 2015  
8:30 a.m.  
Morton Community Center  
Multi-Purpose Room

Members present were Sana G. Booker, Bradley L. Cohen, Brooke E. Folkers, and Jonathan C. Speaker. Mayor Dennis presided.

1. APPROVAL OF MINUTES

a. October 13, 2015, Meeting

Ms. Folkers moved to accept the minutes of the October 13, 2015, Board of Works meeting. Mr. Cohen seconded the motion

The motion was adopted.

2. NEW BUSINESS

a. Departmental Transfer: Inspector I – Cody Glover -- Engineering

Public Works Director Buck requested approval to transfer Cody Glover from the WWTU Department to the Engineering Department for the Inspector I position effective October 26, 2015, with a bi-weekly salary of \$1,692.31.

Mr. Speaker moved that the departmental transfer for Cody Glover be approved. Ms. Booker seconded the motion.

Mr. Cohen asked how many positions the department is filling.

Director Buck responded that there is one more vacancy after this.

Mr. Cohen asked if it is a flat transfer or if there is a raise.

Director Buck responded that there is a raise.

The motion was adopted.

b. Hire: Part-Time Lab Technician – Molly Simmons – WWTU

WWTU Director Henderson requested approval to hire Molly Simmons as a part-time lab technician effective October 27, 2015, with a salary of \$11.50 per hour.

Mr. Cohen moved that the hire of Molly Simmons be approved. Ms. Folkers seconded the motion.

The motion was adopted.

c. 2014 SRF Loan Disbursement Request No. 30: Sheraton and Fairway Knolls Lift Station Project – Vectren Utility Holdings, Inc. – WWTU

WWTU Director Henderson requested approval of 2014 SRF Loan Disbursement Request No. 30 to Vectren Utility Holdings, Inc. in the amount of \$36,414.00. He explained that

this is to extend gas service to the Sheraton Lift Station. This will be the first time there will be a back-up generator onsite as part of the project that Bowen Engineering is finishing.

Ms. Booker moved that the 2014 SRF Loan Disbursement Request No. 30 be approved. Ms. Folkers seconded the motion.

The motion was adopted.

d. Claims

- |                |              |
|----------------|--------------|
| i. AP Docket   | \$323,117.32 |
| ii. AP Docket  | \$236,953.78 |
| iii. PR Docket | \$540,270.52 |

Mr. Speaker moved that the claims be approved. Ms. Booker seconded the motion.

There were no questions or comments about the claims.

The motion was adopted.

e. Informational Items

- i. Project Payment List – WWTU  
There were no questions or comments about the listing.
- ii. Legal Budget & Expenses – Clerk-Treasurer  
There were no questions or comments about the listing.
- iii. Park Board Dockets  
There were no questions or comments about the listing.
- iv. Purchasing Card Transactions  
There were no questions or comments about the listing.

f. Other Items

► Parks Superintendent Fawley reported that with our partnership with the West Lafayette Public Library, there are Little Free Library cases in Lommel Park and Lincoln Park. More cases are planned for other parks. She stated that she hopes this will be a trend that we can sustain.

Mayor Dennis stated that he has seen the Little Free Library cases in Michigan and it is a good idea that has been much utilized.

► Councilor Burch offered postcards to those who could not attend the dedication of the “Send” mural at the West Lafayette Post Office. She thanked the Redevelopment Commission RDC for the funding.

Councilor Hunt expressed appreciation for the mural to Craig Martin, the artist, and Councilor Burch. She explained that Councilor Burch went through the long process of getting permission to do the mural from the federal government and the owner of the building.

► Director Buck reported that we are wrapping up construction on everything except Happy Hollow Road, which will continue over the winter. He asked for patience from those traveling southbound on Happy Hollow while the contractor moves equipment around. He reported that there is a tentative date of October 27 for a ribbon cutting on Cumberland

BOARD OF WORKS MINUTES, October 20, 2015, CONTINUED

Avenue. The street lights are up and Duke should have them on later this week or early next week. Loose ends and landscaping are wrapping up on both Cumberland Avenue and Northwestern Avenue. He reported that the water company is making good progress with the new water main installation on Indian Trail. He stated that we are looking to price curb repair while the contractor is there to get some areas that are in disrepair that are not touched by the water company's project. That project should wrap by early November.

3. ADJOURNMENT

There being no further business to come before the Board, Mr. Speaker moved that the meeting be adjourned, and Mayor Dennis adjourned the meeting.